

## **NORTH FINCHLEY PARTNERSHIP BOARD – APPLICANTS ASSESSMENT CRITERIA**

### **Final draft for adoption 02 08 2021**

#### **A. Introduction**

The North Finchley Partnership Board (NFPB) is the new working group dedicated to ensuring that local residents, businesses and other interested parties are fully involved, engaged and active in helping to regenerate and revitalise North Finchley Town Centre.

People of the local community are invited to apply to become a member of the NFPB. If selected, come together and work in partnership with the Council and others to support North Finchley Town Centre to become a thriving place for all to live, work, visit and play.

This document outlines the assessment criteria that are used by the Council when evaluating applications for the NFPB membership.

#### **B. NFPB Membership**

The NFPB membership should include a diverse and representative mix of local communities in North Finchley, including representation from people of different ages, minority ethnic groups, gender, lifestyles, and disabilities. As such, Barnet Council will consider the following factors when assessing applications:

- Level of representation from at least one of the groups or stakeholder organisations outlined in Appendix 1 below and Section C of the NFPB Terms of Reference.
- A good balance of age, gender, and ethnicity.
- A representative spread of members across local communities, demonstrating:
  - Good knowledge of North Finchley Town Centre
  - Some understanding of the challenges faced by North Finchley Town Centre and other town centres generally
  - Reasonable understanding of the strengths and needs of local North Finchley communities
  - A collaborative/team approach, and a desire to work co-operatively, constructively, and inclusively as part of a team.
  - The capacity, ability, and commitment to shape community outreach.

#### **C. Assessment of Applications**

A standardised application form is being used to ensure that all applications are being assessed based on a comparable information set. The application process requires prospective members to demonstrate their commitment to North Finchley Town Centre by answering the following questions on the application form:

- What do you currently like about North Finchley Town Centre?
- What would you like to see changed in North Finchley Town Centre?
- How would you involve the local community to ensure their views are represented?
- Are you a member of any local organisations?
- Is there anything else you would like to tell us that is not mentioned above?

The Council will evaluate the quality of responses to the questions in line with the Council's standard scoring system outlined below to ensure transparency and equitability. Membership of the Board will be decided by the Chair, in consultation with Council officers and will be for an initial term of two years.

Score Awarded	Definition	Example Characteristics
0	Very poor, No response	Nil or inadequate response. Fails to demonstrate an ability to meet the requirement
1	Poor Response	Response is partially relevant but generally <u>very poor</u> . The response addresses <b>minimal</b> elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled
2	Limited Response	Response is partially relevant but generally <u>poor</u> . The response addresses <b>some</b> part of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled
3	Satisfactory Response	Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas
4	Good Response	Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled
5	Outstanding Response	Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

The NFBP will have the right to review its membership on an annual basis (or more frequently if otherwise agreed by the Board) and consider the need to onboard additional members as it sees necessary to ensure that it remains inclusive and representative of the community.

#### **D. Record Keeping and Feedback**

The scores will be recorded, and the decisions made in relation to individual applications, including the rationale behind these decisions, will be logged.

The Council will provide appropriate and helpful feedback for all applicants, whether successful or not, without committing to drawn-out correspondence with applicants. Unsuccessful applicants will be invited to join a mailing list and will be encouraged to reapply in the future.

#### **E. Successful Applicants**

Successful applicants will be invited to become a member of the NFPB and work together to make North Finchley Town Centre a thriving place. The Council will provide new members with the details and agenda for the first NFPB meeting, scheduled to be held in October 2021. All members must abide by the agreed Members Code of Conduct outlined in the NFPB Terms of Reference.

END

## Appendix 1

As agreed at Policy & Resources Committee on 13 February 2018 and based on further advice from officers at Barnet Council, the NFPB shall comprise the following local stakeholders:

- Chairperson (x1)
- Vice Chair (x2)
- Local Councillors – West Finchley and Woodhouse wards (x2)
- Businesses and traders, both tenant and or landlord representatives - retail (x2); Food & Beverage (x1) office tenant (x1); business services tenant (x1)
- Individual residents and Resident Group representatives (x3)
- Community, voluntary, youth and faith organisations (x3)
- Local schools representative (x1)
- Arts Depot (x1)
- GP representative (x1)
- Active Travel Champion (x1)
- Council officers – Regeneration and Economic Development and Planning (x3)
- Development partners (x3)
- Transport for London officer (x1)